

OSBORNE & CO.

Interior Design Referral Program

Referral Terms & Conditions

1. Who Can Refer

This program is open to:

- Real Estate Agents
 - Property Stylists
 - Interior Designers
 - Industry professionals referring private clients to Osborne & Co.'s Interior Design services
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2. Eligible Referrals

A referral is considered eligible when:

- The referred client is **new** to Osborne & Co. (i.e. not an existing client or enquiry already in our system)
- The client engages Osborne & Co. for a **custom Interior Design service**, with a **minimum project value of \$70,000 inc. GST**
- The referral does **not include bookings for Initial Design Consultations** (valued at \$421, which fall below the eligibility threshold)
- A signed design agreement has been returned, and the design engagement deposit has been paid (with a qualifying minimum project value of \$70,000 inc. GST)

Project value refers to the combined value of Osborne & Co.'s design service fee and product procurement (furniture, FF&E, or packages), excluding builder scope or external construction works.

3. Referral Fee Structure

Referral rewards are issued as follows:

- **\$500** Visa Gift Card or EFT for projects valued between **\$70,000 – \$150,000 inc. GST**
- **\$1,000** Visa Gift Card or EFT for projects valued at **\$151,000 inc. GST and above**

Referrers may choose to receive either a **Visa Gift Card** or **EFT (Electronic Funds Transfer)**.

If the referred project increases or decreases in value and qualifies for a higher reward tier within 90 days of engagement, the referral reward will be adjusted and paid accordingly in the following eligible pay run.

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4. Payment Timing

Referral rewards will be processed as follows:

- Referrals are **captured and reviewed at the end of the calendar month** in which the agreement is signed and deposit paid
- Rewards are issued in the **next available pay run** (fortnightly) following that month's reconciliation

Example: A referral engaged in March will be reviewed in April, and paid in May's first available pay run.

If the project is cancelled or paused, or the client requests a refund, the referral reward will not be issued. Rewards are only paid for projects that have commenced in accordance with the signed agreement.

5. How to Refer

All referrals must be submitted via our **dedicated online referral form**: [LINK](#)
This ensures accurate tracking of your referral and protects your eligibility for the reward.

6. Multiple Referrals

- You are welcome to submit multiple referrals
- Each eligible referral will be rewarded according to the program structure
- Osborne & Co. may offer **tiered incentives or exclusive gifts** for high-performing referrers over time

7. Exclusions

- No reward will be issued for clients already known to Osborne & Co. or previously recorded in our system
- Rewards do not apply to services or projects under **\$70,000 inc. GST**
- **Pre-Designed Furniture Packages** are excluded from this program

Only **custom or bespoke furniture packages** are eligible — including those developed by modifying a Pre-Designed Package into a tailored scheme with personalised selections, procurement, and design services

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8. Additional Notes

- Referral rewards may be considered **taxable income**. Please consult your tax professional for advice
 - For streamlined tracking, all referrals must be submitted via the digital form linked above
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9. Program Updates

Osborne & Co. reserves the right to update, amend, or discontinue this referral program at any time. Any changes will be communicated via email and published on our website.

Contact:

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